



Contractor or Third-Party Worker Retirement Status Verification

This form is for employers to use to verify the retirement status of a worker paid through accounts payable or a third party.

Contact Information for
DRS Employer Support Services
360.664.7200, option 2
800.547.6657, option 6, option 2
employersupport@drs.wa.gov

Employer Information

Failure to report a retiree to DRS can result in a significant liability to the employer for pension overpayments.

Some workers are considered to be employees of both your agency and the third party (dual employers). A retiree who is in an employee/employer relationship with your agency is subject to the same retiree-return-to-work (RRTW) rules as an employee paid through payroll.

Additionally, workers age 65 or younger who retired using the 2008 Early Retirement Factors (ERF) are subject to stricter return-to-work rules and cannot perform services in any capacity for a DRS-covered employer and continue to receive a benefit.

Employer Instructions

- Use Member Reporting Verification (MRV) to review the worker’s retirement status.
- Did the worker retire from a DRS-covered plan? Yes No
If yes and in an employee/employer relationship with your agency, report using RRTW rules.
- Did the worker retire using the 2008 ERF? Yes No
If yes, contact Employer Support Services (ESS) immediately.
- Sign and date this form.
- Retain this form for three years beyond your relationship with the worker.

Worker Information

| | |
|---|------------------------|
| Worker Name (Last, First, Middle) | Social Security Number |
| If your agency doesn't directly pay the worker, name the company or contractor paying the worker. | |
| Identify the Type of Worker (Check Only One) | |
| <input type="checkbox"/> Employee Hired Through a Third Party (Staffing Agency, Temp Agency, Etc.) | |
| <input type="checkbox"/> Independent Contractor | |
| <input type="checkbox"/> Worker Provided by Company or Contractor Your Agency Hired to Perform Services | |

Employer Signature

I have verified the information above using MRV or by contacting a DRS representative. I acknowledge that failure to properly report a 2008 ERF retiree to DRS can result in a liability to the employer.

| | |
|--------------------|------|
| Employer Signature | Date |
|--------------------|------|

