



Employer Reporting Application ERA

Project Team

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|--|-----------------------------------|--|
| Mike Ricchio Chris Lamb | Executive Sponsors | <ul style="list-style-type: none">• ERA |
| Shawn Merchant | Project Director | <ul style="list-style-type: none">• ERA |
| Kim Smith | Product Owner | <ul style="list-style-type: none">• ERA |
| Rose Bossio | DRS Project Manager | <ul style="list-style-type: none">• ERA Build• Employer Information System (EIS) – Business Process Management (BPM) Phase (complete) |
| Sue Gordon | Technical Project Manager | <ul style="list-style-type: none">• Technology Procurement• ERA Build Technical Team Manager |
| Rachel Nesse | Change and Communications Manager | <ul style="list-style-type: none">• ERA Build• Employer Engagement/Project Communications |

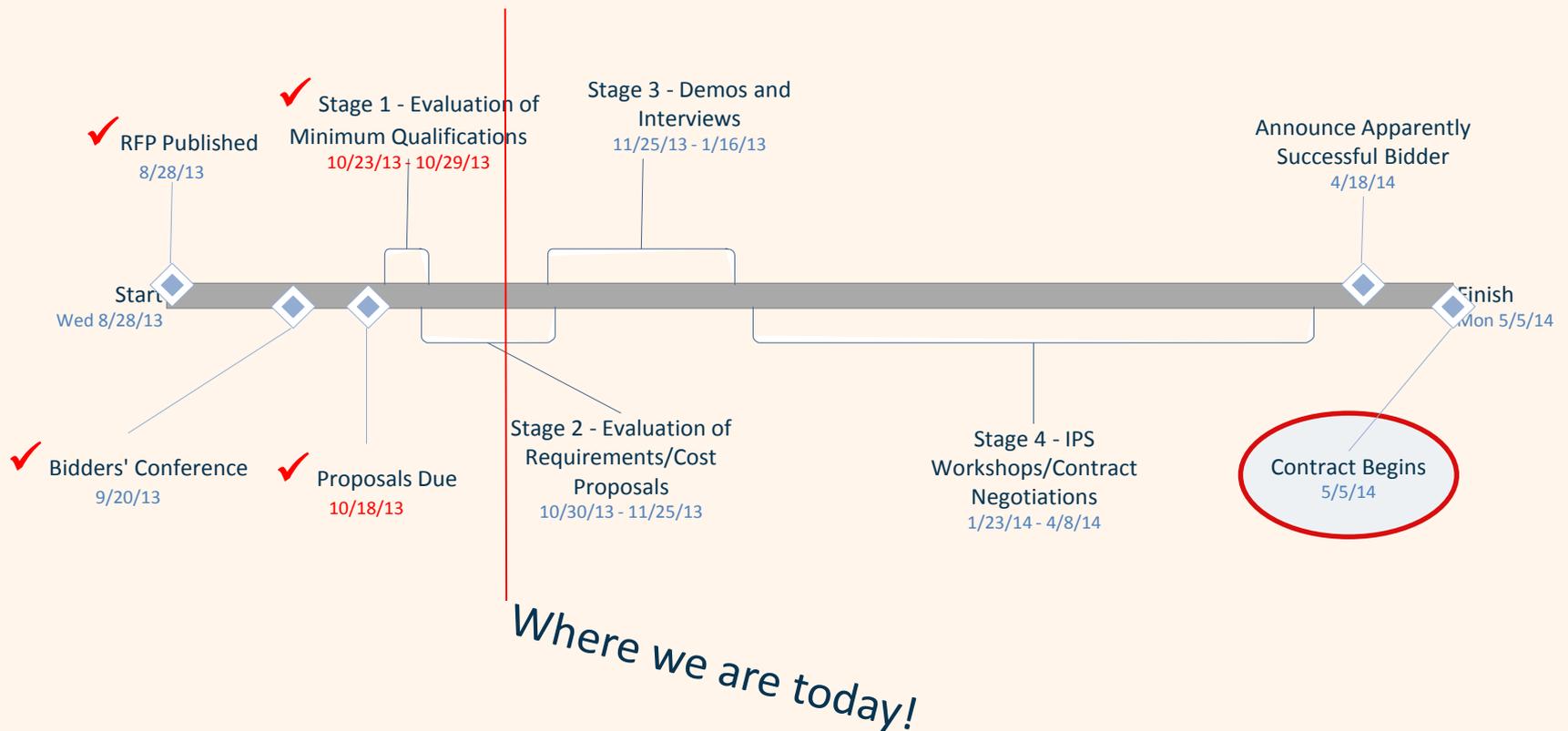
Project Update

- Continued planning activities for the “Build” Phase of the Employer Reporting Application (ERA) Project
 - Facilities planning
 - Began hiring team members
 - Preparing technical environment for the BPMS
- Independent Quality Assurance (QA) consultant developed project QA Plan and began QA activities
- Continued procurement process for technology platform(BPMS)
- Continued organizational change management and communications activities

BPMS Procurement Accomplishments

- ✓ Published RFP – August 28, 2013
- ✓ Held “Get to Know You” Conference – August 30, 2013
- ✓ Held Mandatory Bidders Conference – September 20, 2013
- ✓ Posted Responses to Bidder Questions – October 2, 2013
- ✓ Received Bidder Proposals – October 18, 2013
- ✓ Completed Stage 1 Review (Minimum Qualifications) – October 29, 2013
- ✓ Began Stage 2 Review (Business and Technical Requirements)

Technology Platform - Procurement



Organizational Change Management and Communications



Communications Accomplishments

- ✓ Updated Employer Reporting Application Project website page (goal is to post monthly updates)
- ✓ Identified key individuals/employers/employer groups to begin employer outreach
- ✓ Developed draft ERA advisory and work group structure

The screenshot shows the DRS Department of Retirement Systems website. The header includes the DRS logo, navigation links (Home, Members, Retirees, Employers, Forms, Publications, Education, General), and a search bar. The main content area is titled "Employers" and features a section for the "Employer Reporting Application Project" with a sub-section for "October 2013 ERA Project Overview". A "Recent Posts" sidebar on the right lists "ERA Home" and "ERA Presentation 8/15/2013".

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WASHINGTON STATE
Department of
Retirement Systems

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Employers

Employer Reporting Application Project

Your source for updates on the Employer Information System (EIS) application upgrade.

October 2013 ERA Project Overview

DRS is working to provide our employer partners with a more effective system to report employee retirement information. We want the new system to be easier and more flexible to better meet your needs. After identifying requirements and researching options, the agency is taking steps to install a modern Business Process Management Suite (BPMS) to enhance our legacy mainframe system. The project to install the BPMS and build the new employer system is called the Employer Reporting Application (ERA) Project.

Latest News

Earlier this summer, the legislature funded our project and the ERA Team completed a number of steps to lay the groundwork for ERA implementation, including documenting "to be" business process models and high-level requirements. Much of the summer months were spent drafting and preparing procurement documents for the purchase of the BPMS.

Procurement

In September, we released [Request for Proposal No. 13-002-103](#) to purchase a BPMS and to build ERA. The RFP evaluation process has four stages (see RFP timeline below). Prior to signing the contract, the final stage of the process includes an Implementation Planning Study (IPS) Workshop where we will work with the bidder(s) to finalize key project documents, including the project schedule and statement of work. Spending adequate time early 2014 on the IPS Workshop and contract negotiations, will ensure the project is ready to hit the ground running in May.

Recent Posts

ERA Home
ERA Presentation 8/15/2013

Archive

(2011) Presentation
EIS Replacement Intro 04/2013

DRAFT ERA Advisory/Work Group Structure

Employer
Advisory
Committee
(EAC)

Rep 1

Rep 2

Large and
Small

East and
West

Local Gov

State
Agencies

Higher Ed

School
Districts

ERA Advisory
Group

Provide specific ERA
project steering and
guidance

HRMS

WSIPC

Early
Adopters

Training
Work
Group

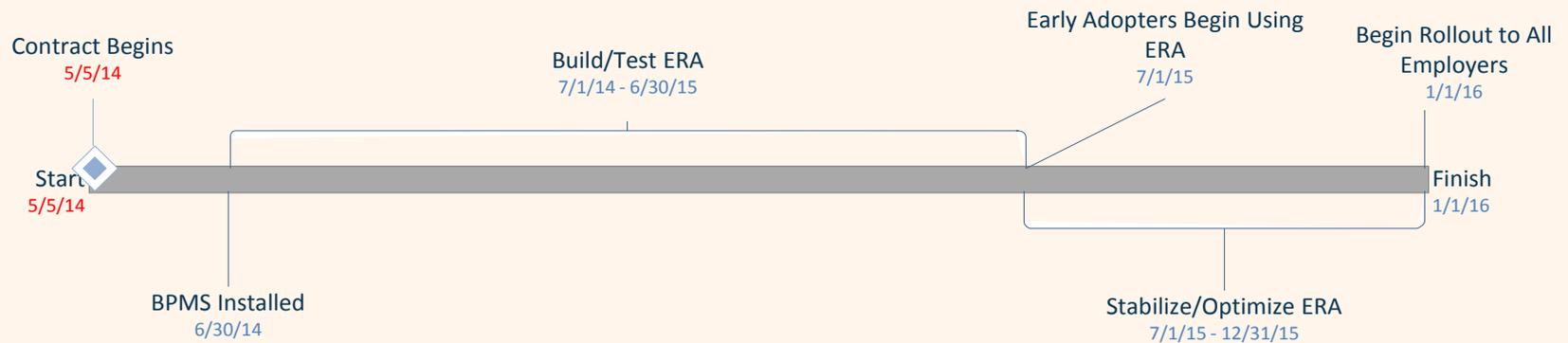
Business
Process
Work
Group

Technical
Work
Group

Work
groups

will be
convened for
specific tasks

Employer Reporting Application (ERA) Build Phase – “DRAFT” Timeline



Questions?