

# Employer Reporting Application (ERA) EAC Update

August 2016



# ERA update

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Project timeline

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ERA phase and process detail

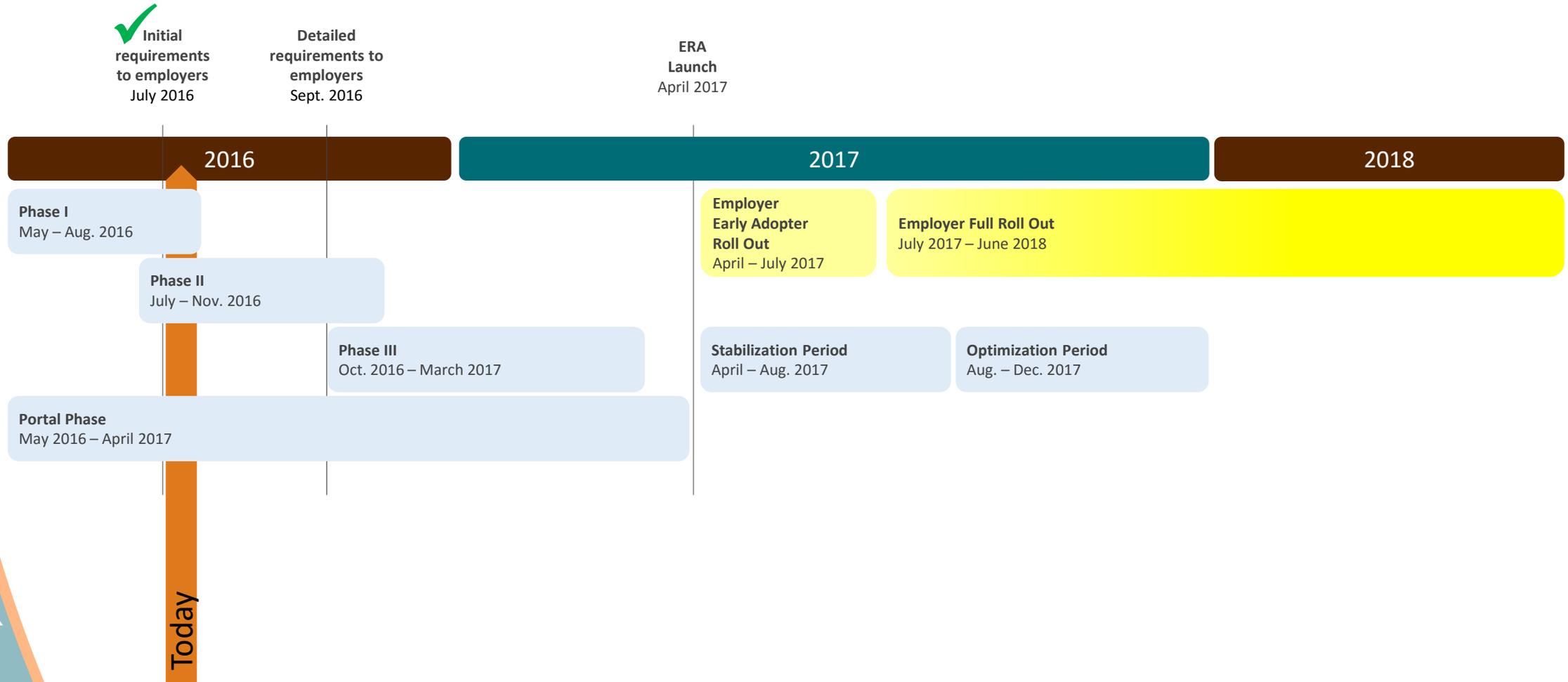
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April-June lessons learned highlights

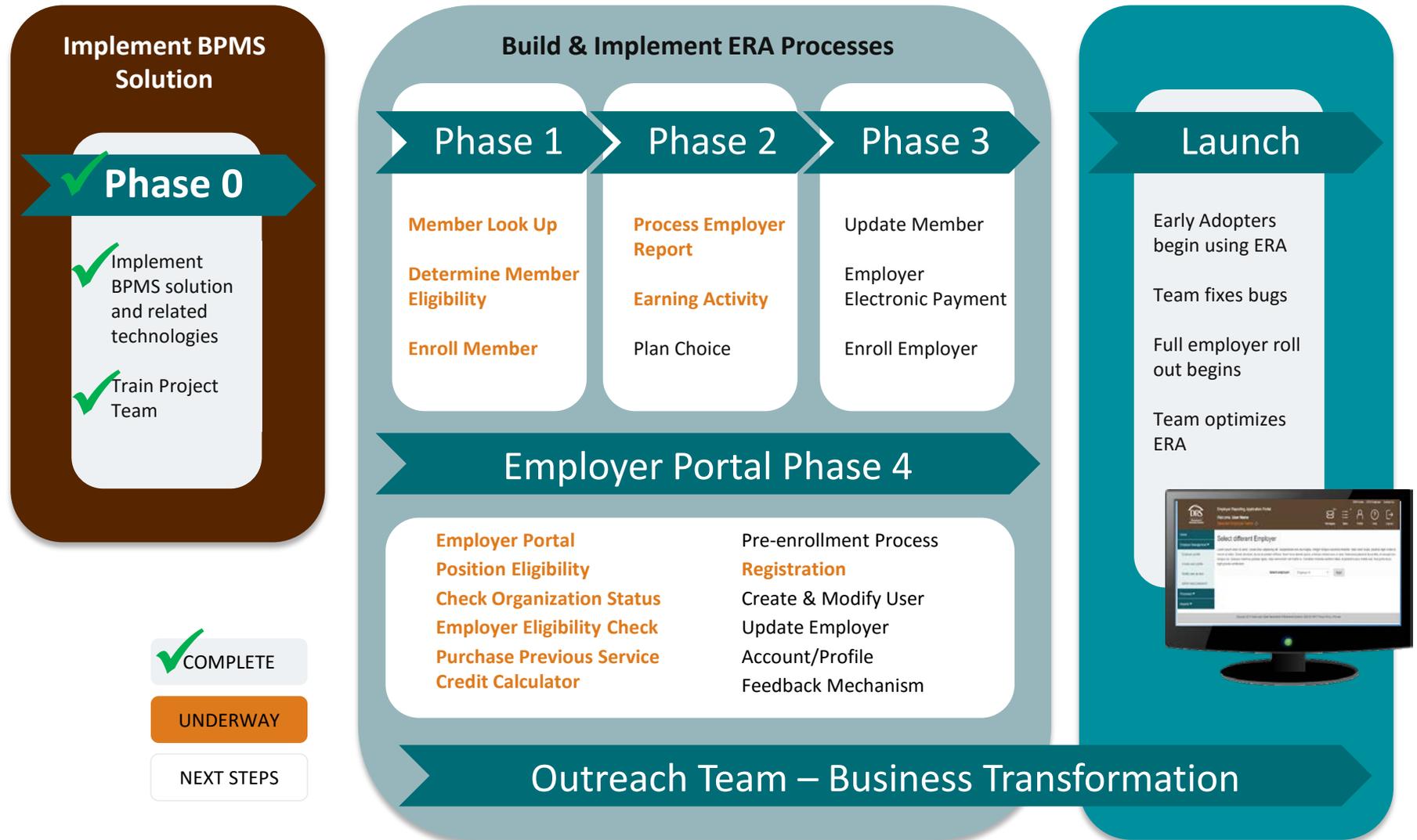
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Employer engagement

# ERA timeline



# ERA phase and process detail



# ERA April-June lessons learned highlights

## Success

Vendor and DRS teams worked well together: focused, good communication, striving for common goal, effective chemistry and teamwork

Both teams provided quick response to questions

Vendor able to absorb complex information quickly

Effective Joint Data Discovery sessions and requirements gathering sessions

DRS Business team provided terrific feedback

OCM effective at identifying concerns

## Challenges

Aggressive timeline means team members are working long hours

Limited number of DRS resources

2016 Legislative changes will impact ERA

Adequate level of system testing

Coordination with external statewide technology providers

Need design clarity for Employer Portal

SharePoint issues caused delays

## Mitigations

After evaluating options, team has proposed changes to the project schedule. Discussions are ongoing.

Project will complete change orders after impacts identified

Discussions are ongoing for clarification

More technical meetings with providers to ensure elements like infrastructure and security design review

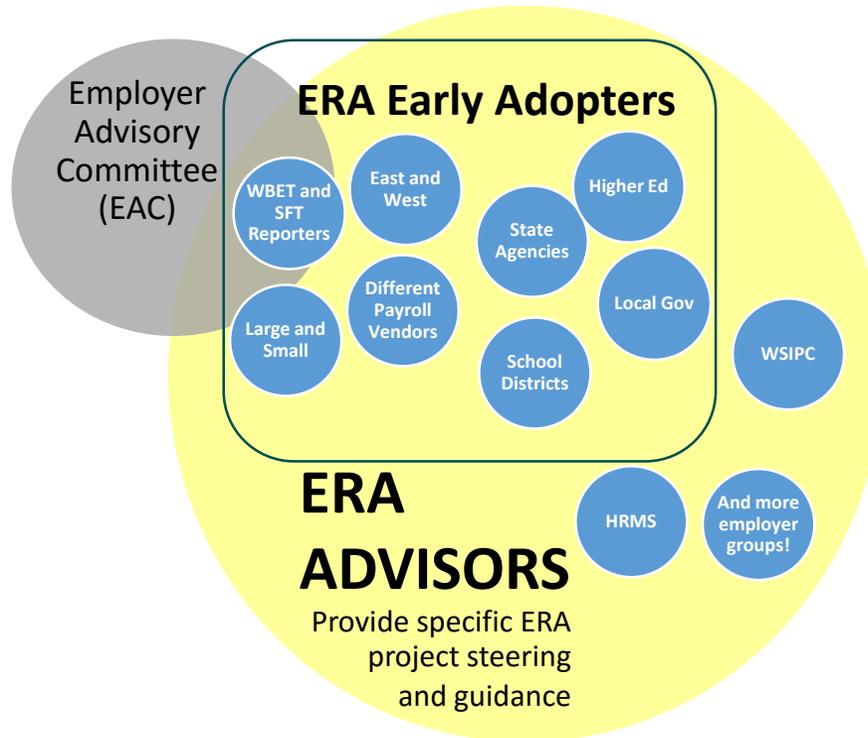
Focus on initial employer page design

DRS will prioritize SharePoint environment

# Employer Engagement

## Early Adopters and Advisors

DRS is building this system to make reporting easier and faster. Employer feedback was critical in defining project requirements, and we want to continue using employer feedback during the build. That's why we're looking for Early Adopters and Advisors.



## What's the difference?

- Both will receive frequent project updates
- Both are invited to preview development at the end of each build phase and
- Project team will reach out to both for employer feedback

### Early Adopters

- Will get training and use the tool for 3 months before other employers
- Will support DRS by helping us to improve training and identify issues quickly so we can resolve any bugs with a small handful of employers before we roll out to over 2,000 employers
- Are a representative group of 25-30 large and small employers who report from a variety of methods and who use different payroll vendors and tools
- Must be prepared to make a monthly time commitment to the project
- Are able to integrate the new data elements within approximately six months
- **Includes at least one EAC member!**

### ERA Advisors

- Perfect for employers and employer groups who want to be involved in the project but are unable to be an Early Adopter
- This group may also include software providers, policy makers and other DRS partners

### Interested in being an ERA Early Adopter or Advisor?

Contact Rachel Nesse, ERA Outreach Project Manager at

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