

# Employer Reporting Application (ERA) Early Adopter and Advisor Meeting

April 18, 2017



# Agenda

	Welcome	Rachel Nesse
9:35	Employer Roll Call	Debbie Callar
9:40	Welcome New Trainer	Debbie Callar
9:45	Project Build Update	Lisa Horne
9:50	Training and Employer Rollout Approaches	Rachel Nesse
10:05	Signing up your contacts demonstration	Debbie Callar
10:25	Next Meeting	Sheila LaBier
10:27	Questions?	Debbie Callar

# Early Adopters and **Advisors** Roll Call

State Agencies	Higher Ed	Local Gov	School Districts	WBET Only	Other Advisors
<ul style="list-style-type: none"><li>• <b>Administrative Office of the Courts</b></li><li>• <b>Department of Early Learning</b></li><li>• <b>Department of Social and Health Services</b></li><li>• <b>Labor and Industries</b></li></ul>	<ul style="list-style-type: none"><li>• <b>South Puget Sound Community College</b></li><li>• <b>Spokane Community College</b></li><li>• <b>University of Washington</b></li></ul>	<ul style="list-style-type: none"><li>• <b>City of Bellevue</b></li><li>• <b>City of Bellingham</b></li><li>• <b>City of Kelso</b></li><li>• <b>City of Kent</b></li><li>• <b>City of Olympia</b></li><li>• <b>City of Wenatchee</b></li><li>• <b>City of Yakima</b></li><li>• <b>King County</b></li><li>• <b>Port of Seattle</b></li><li>• <b>South Correctional Entity (SCORE)</b></li><li>• <b>Spokane Library District</b></li><li>• <b>Thurston County</b></li></ul>	<ul style="list-style-type: none"><li>• <b>Deer Park SD</b></li><li>• <b>Kennewick SD</b></li><li>• <b>Kent SD</b></li><li>• <b>Lake Washington SD</b></li><li>• <b>Methow Valley SD/ESD 171</b></li><li>• <b>Pasco SD</b></li><li>• <b>Puyallup SD</b></li><li>• <b>Riverview SD/NWRDC</b></li><li>• <b>Tumwater SD/ESD 113</b></li><li>• <b>Wapato SD/ESD 105</b></li><li>• <b>Washougal SD/ESD 112</b></li></ul>	<ul style="list-style-type: none"><li>• <b>Lake Stevens Sewer District</b></li><li>• <b>Pierce County Fire District</b></li><li>• <b>Whatcom Co Public Library</b></li></ul>	<ul style="list-style-type: none"><li>• <b>BIAS Software</b></li><li>• <b>Human Resource Management System (HRMS)</b></li><li>• <b>Northwest Regional Data Center (NWRDC)</b></li><li>• <b>State Board of Community and Technical Colleges</b></li><li>• <b>SunGard</b></li><li>• <b>Tyler Technologies</b></li><li>• <b>Washington School Information Processing Cooperative (WSIPC)</b></li></ul>

# Welcome

*Sheila LaBier*

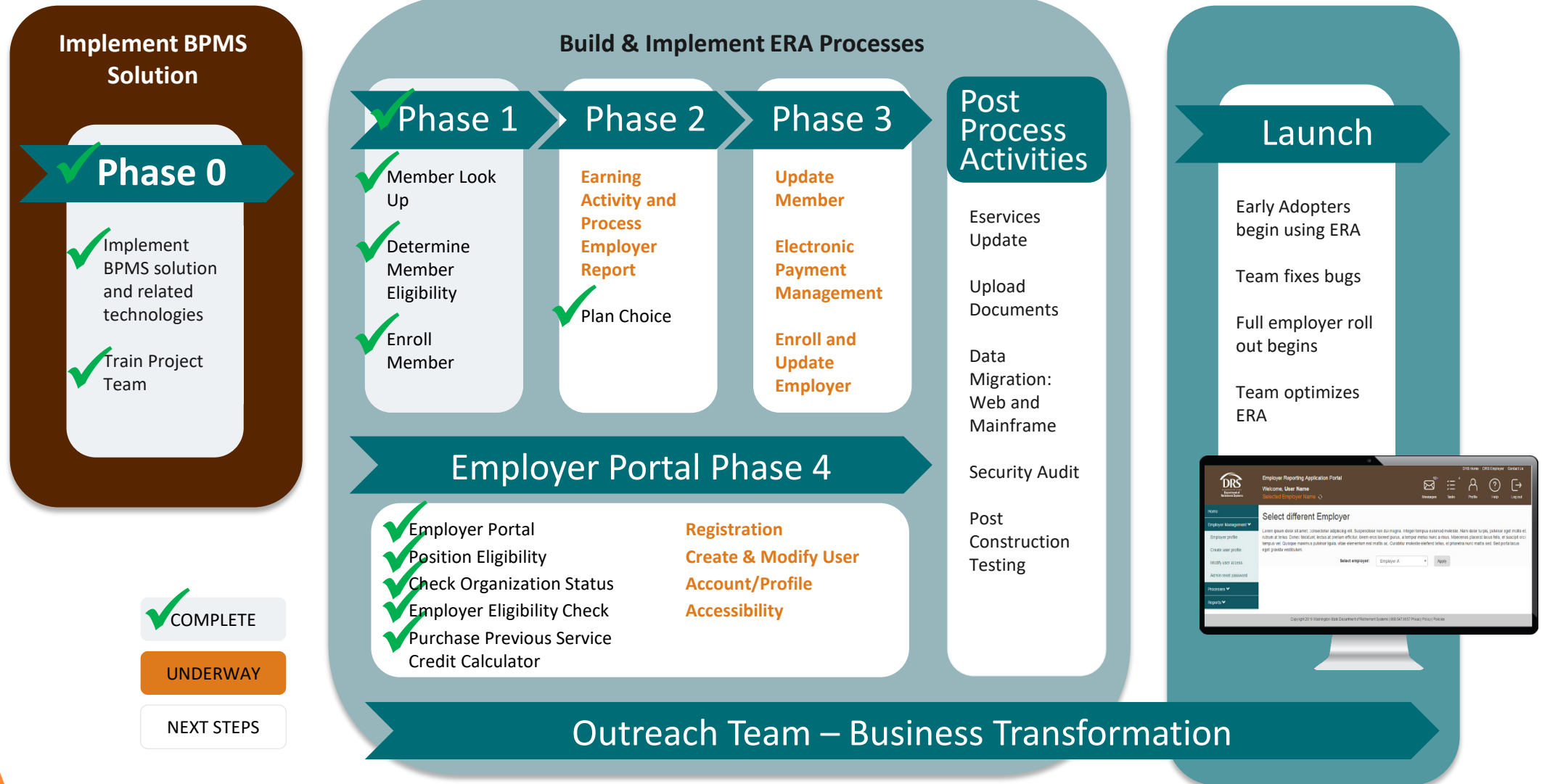
ERA Employer Trainer  
sheilaL@drs.wa.gov



# Update on the project build: Timeline



# ERA phase and process detail



ERA Status Reports are available on the [Office of the Chief Information Officer's website](#)

ERA Early Adopter and Advisor Meeting

April 18, 2017

Learn more at [www.drs.wa.gov/employer/era](http://www.drs.wa.gov/employer/era)

# Employer Training and Rollout Approach



# ERA Training Approach

ENVIRONMENT	PUBLIC WEB	SKYPE - Interactive	IN PERSON
WHO	Employer	Employer/ ERA Trainer	Employer/ERA Trainer
WHAT	Online training video	Scheduled online training with an ERA Trainer	Regional statewide training with an ERA Trainer
WHEN	Self-service	Weekly	Monthly/TBD
DETAILS	<p>Modules based on file types and employer needs :</p> <ul style="list-style-type: none"> <li>• Reporting method (Interactive, SFT, File Upload)</li> <li>• Logging in with SEAP</li> <li>• Setting up contacts</li> <li>• Setting up calendar</li> </ul> <p>Ongoing resource, available when you need it</p>	<p>In addition to Online training</p> <p>Also offered to employers who have already transitioned to ERA</p> <p>Can be scheduled on demand</p>	<p>Focused to assist individuals who need extra support or prefer an in-person training experience</p>
TO DISCUSS	<ul style="list-style-type: none"> <li>• Small group looking at training tools in May. Do you have any preferences?</li> <li>• Short task sized modules, rather than a long session, do you agree?</li> <li>• Any other feedback about video training?</li> </ul>	<ul style="list-style-type: none"> <li>• Do you think this could be helpful?</li> <li>• Any positive Skype feedback?</li> </ul>	<ul style="list-style-type: none"> <li>• Not as frequent. Does that seem appropriate?</li> </ul>



	Groups	Early Adopters															
		Aug 2017	9	10	11	12	Jan 2018	2	3	April 2018	5	6	July 2018	8	9	Oct 2018	11
<i>HRMS State Agencies</i>	HRMS				Green	Red	Red									Green	
	L & I				Red	Red	Red	Green	Green	Green	Red	Red	Red	Green	Green	Red	
	Early Learning				Red	Red							Red	Red			
	DSHS				Red	Red							Red	Red	Red	Light Blue	Light Blue
	SPSCC				Red	Red	Red							Red	Red	Red	
<i>School Districts</i>	Lake Wash SD				Light Blue	Red	Red	Light Blue	Light Blue	Light Blue	Light Blue	Light Blue	Red	Red	Red		
	Tumwater SD							Green	Green	Green		Red	Red	Red	Red	Red	
	Pasco SD				Light Blue	Green	Light Blue	Green	Green	Green	Light Blue	Light Blue	Light Blue	Light Blue	Light Blue	Light Blue	Light Blue
	Wapato SD				Green	Red		Green	Green					Red	Red	Red	
	Deer Park SD				Red	Light Blue	Red	Red	Light Blue	Light Blue	Light Blue	Red	Light Blue	Red	Red	Red	
	Kent SD															Red	Red
	Puyallup SD				Light Blue	Red	Red	Light Blue	Light Blue							Light Blue	Light Blue

		Groups		Early Adopters													
		Aug 2017	9	10	11	12	Jan 2018	2	3	April 2018	5	6	July 2018	8	9	Oct 2018	11
<i>Counties</i>	King Co																
	Thurston Co																
<i>Cities</i>	Olympia City of																
	Bellingham City of																
	Bellevue City of																
<i>Misc. Local Gov</i>	Whatcom Co Library																
	Seattle Port of																
	SCORE																
	E Pierce Fire & Rescue																
	Spokane Co Library Dist																
	Lake Stevens Sewer Dist																

# Signing up your contacts demonstration

Debbie  
Callar

ERA  
Employer  
Training Lead

[View the demonstration](#)

# Next meeting: June 1, 2017 9-11 am

- To discuss:
- Feedback from testers on training tools
- Employer Readiness Assessment and Checklist
- ERA Employer Training and Rollout Plan
- See more demonstrations

Questions?



Thank You!

