



STATE OF WASHINGTON
DEPARTMENT OF RETIREMENT SYSTEMS

P.O. Box 48380 • Olympia, WA 98504-8380 • (360) 664-7000 • Toll Free 1-800-547-6657

Request for Proposals 14-008-02
Third Party Record Keeping Services

Amendment 2
Revised Procurement Schedule
September 29, 2014

Section 2.2 is hereby revised as follows:

2.2 ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES

Publish Intent to Issue RFP	June 13, 2014
Issue Request for Proposals via WEBS	June 23, 2014
Vendor questions due	July 1, 2014
DRS answers posted	July 11, 2014
Complaints due	July 18, 2014
Proposals due	July 25, 2014 by 3:00 pm PDT
Evaluate proposals	July 25 – August 22, 2014
Conduct interviews, if required	September 8 – 12, 2014 <u>September 18-19, 2014</u>
Conduct site visits, if required	September 22 – 26, 2014 <u>October 10-17, 2014</u>
Announce <u>Apparent Successful Bidder (ASB)</u> and send notification via e-mail to unsuccessful Respondents	October 3, 2014 <u>October 22, 2014</u>
Last day to request debriefing conference	October 10, 2014 <u>Three business days after ASB announcement</u>
Last day to submit a protest	October 24, 2014 <u>Five business days after debriefing</u>
Negotiate and sign contract	No later than December 31, 2014
Transition activities begin	January 1, 2015
Record keeping activities begin	July 1, 2015

DRS reserves the right to revise the above schedule as needed and post any revisions to ~~WEBS~~,
of which it the DRS Website at www.drs.wa.gov/rfp. It is the responsibility of the Respondent to
keep apprised of any changes to the schedule.