# Agenda

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<td>Mike/Rose</td>
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<td>How will ERA benefit employers</td>
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<td>ERA employer engagement approach</td>
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<td>Early Adopter matrix – who do you represent?</td>
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<td>ERA Phase &amp; Process Detail</td>
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<td>Feedback types and methodology</td>
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<td>Communications methods and preferences</td>
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<td>ERA sneak peek demonstration</td>
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<td>Next steps</td>
<td>Rachel</td>
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<td>Questions? Suggestions?</td>
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Welcome

Shawn Merchant
Assistant Director Project Management

Mike Ricchio
Assistant Director Administrative Services

Rose Bossio
Assistant Director Information Services
Why build ERA?

Growing employer needs + Aging system = ERA
How will ERA benefit employers?

- An **employer portal** with everything in one easy-to-navigate location
- The ability to **edit and validate employment data** before you submit
- Enhanced on-demand tools for **self-auditing**
- **Real-time processing** for most files
ERA employer engagement approach

DRS is building ERA to make reporting easier and faster.

Employer feedback was critical in defining project requirements, and we want to continue using employer feedback during the build.

That’s why we’re looking for Early Adopters and Advisors.

ERA Early Adopters

- WBET and SFT Reporters
- East and West
- School Districts
- Large and Small
- WSIPC
- SBCTC
- Software Providers
- HRMS
- Higher Ed
- Different Payroll Vendors
- Local Gov
- State Agencies

ERA Advisors

- Provide specific ERA project steering and guidance

Employer Advisory Committee (EAC)
Early Adopters and Advisors

What’s the same?

• frequent project updates
• preview development at the end of each build phase
• provide employer feedback

What’s different?

Early Adopters

• 25-30 employers
• Will get training and use the tool for three months before other employers
• Will support DRS by helping us to improve training and identify issues quickly so we can resolve any bugs with a small handful of employers before we roll out to over 2,000 employers
• Are a representative group of 25-30 large and small employers who report from a variety of methods and who use different payroll vendors and tools
• Must be prepared to make a monthly time commitment to the project
• Are able to provide the new data at the early adopter launch

ERA Advisors

• No limit (within reason) to how many participate
• Perfect for employers and employer groups who want to be involved in the project but are unable to be an Early Adopter
• This group may also include software providers, policy makers and other DRS partners

ERA Early Adopter and Advisor Kickoff
November 15, 2016
Learn more at www.drs.wa.gov/employer/era
# Early Adopter/Advisor matrix

who do you represent?

## State Agencies
- Administrative Office of the Courts
- Department of Social and Health Services
- Department of Early Learning
- Labor and Industries

## Higher Ed
- South Puget Sound Community College
- Spokane Community College
- UIW

## Local Gov
- City of Bellevue
- City of Bellingham
- City of Kelso
- City of Kent
- City of Olympia
- City of Yakima
- King County
- Thurston County
- Spokane Library District
- South Correctional Entity (Score)

## School Districts
- Deer Park SD
- Kent SD
- Lake Washington SD
- Methow Valley SD
- River View SD
- Sequim SD
- Tumwater SD
- Wapato SD
- Wallula SD
- WSD
- Puyallup SD
- Pasco SD

## WBET Only
- Whatcom Co Public Library
- Lake Stevens Sewer District

## Other Advisors
- Human Resource Management System (HRMS)
- State Board of Community and Technical Colleges
- Washington School Information Processing Cooperative (WSIPC)
- BIAS Software
- More to come!

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Schedule: ERA phase & process detail

Implement BPMS Solution

Phase 0

- Implement BPMS solution and related technologies
- Train Project Team

Build & Implement ERA Processes

Phase 1
- Member Look Up
- Determine Member Eligibility
- Enroll Member

Phase 2
- Process Employer Report
- Earning Activity
- Plan Choice

Phase 3
- Update Member
- Employer Electronic Payment
- Enroll Employer

Launch

- Early Adopters begin using ERA
- Team fixes bugs
- Full employer roll out begins
- Team optimizes ERA

Employer Portal Phase 4

- Employer Portal
- Position Eligibility
- Check Organization Status
- Employer Eligibility Check
- Purchase Previous Service Credit Calculator
- Pre-enrollment Process
- Registration
- Create & Modify User
- Update Employer
- Account/Profile

Outreach Team – Business Transformation

ERA Status Reports are available on the Office of the Chief Information Officer’s website
DRS wants your ideas and feedback on...

- Technical requirements
- Demonstration (end of each phase on timeline)
- Full employer rollout planning
- Training
- Testing
What type of feedback are we looking for?

Simple

Everything in between

Difficult
Feedback methodology

Integrated immediately (if possible)

Hold for optimization

Future enhancements (product backlog)

Implement BPM solution

Implement BPM solution and related technologies

Scale Project Team

Phase 0

Phase 1

Phase 2

Phase 3

Build & Implement ERA Processes

Launch

Employer Portal Phase 4

Outreach Team – Business Transformation

After ERA

Early Adopters begin using ERA

Team flexes focus

Full employer rollout begins

Team optimizes ERA

ERA Early Adopter and Advisor Kickoff

November 15, 2016

Learn more at www.drs.wa.gov/employer/era
Communications methods and preferences

- How did the independent ERA Employer Technical Requirements review go?
- WebEx or Skype?
- Are there other methods you’d like us to look at?
ERA sneak peek demonstration
Next steps for Early Adopters and Advisors

- ERA technical requirements to all employers
- ERA FAQ out for review
- Updated ERA schedule and demonstrations scheduled
Questions? Suggestions? Ideas?

Please contact
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