Clear Form

Information Release Authorization

This form is for members to use to authorize the release of account information to a third party.

Send completed form to:
Department of Retirement Systems
PO Box 48380 • Olympia, WA 98504-8380

www.drs.wa.gov • 800.547.6657
360.664.7000 • TTY: 711

Member Information

Name (Last, First, Middle)	Social Security Number
Email Address	Phone Number

Retirement System and/or Program

- ☐ Apply to All My Retirement Plans/Programs
- ☐ Public Employees' Retirement System (PERS)
- ☐ Teachers' Retirement System (TRS)
- ☐ School Employees' Retirement System (SERS)
- ☐ Deferred Compensation Program (DCP)
- ☐ Washington State Patrol Retirement System (WSPRS)
- ☐ Law Enforcement Officers' and Fire Fighters' Retirement System (LEOFF)
- ☐ Public Safety Employees' Retirement System (PSERS)
- ☐ Judicial Retirement System (JRS)
- ☐ Judicial Retirement Account (JRA)

Release Information

Third-Party Name	
Email Address	Phone Number

Information to Release to Third-Party Person or Entity Named Above (check one)

- ☐ General account information, including my balance or benefit amount
- ☐ All account information, including both general account information and any medical documentation in my member file
- ☐ Account information for a divorce: Date of Marriage _____ Date of Separation _____

Length of Time This Form Will be in Effect

If you don't make a selection, this Information Release Authorization form will be valid for 90 days from the date signed (check one)

- ☐ The release of information on this form is valid for 90 days from the signed date below
- ☐ The release of information on this form is valid until _____

Signature

The information on this form is accurate. I understand that the individual named in the Release Information section must provide my Social Security number before receiving any of my account information. This authorization remains in effect until DRS receives a written document revoking the authorization.

Signature	Date

Your Social Security number is needed so DRS can report to the IRS any funds paid to you. DRS will not disclose your Social Security number unless required to do so by law. See IRC sections 6041(a) and 6109.